

United States Department of Agriculture



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70 Years
"A Partner in Conservation Since 1935"

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July 26, 2005

MINNESOTA BULLETIN NO. 120-5-20

SUBJECT: ADS - SPACE MANAGEMENT – Handicapped Accessibility Report

Purpose. To request a Handicapped Accessibility Report.

Expiration Date. September 30, 2006.

Report Due September 1, 2005

Last September, under separate cover each office received a package with a memorandum from the Director of the Civil Rights Division at National Headquarters. The package contained the Uniform Federal Accessibility Standards (UFAS), the Civil Rights Compliance Review Guide and an Accessibility Checklist.

If your office submitted a report under Minnesota Bulletin No. 120-4-16 dated September 17, 2004, please review for any updates and/or changes. If no changes are needed, your previously submitted report will be used.

If your report was not submitted or completed, please complete the Accessibility Checklist and submit it to Laurie Otte, Management Services Specialist by September 1, 2005.

WILLIAM HUNT
State Conservationist

DIST: AE